

Appendix B

Herefordshire Council Annual Audit Plan 2015-16		
Audit Type and Area	Number of days	Cost £
Key Financial Control Audits		
Main Accounting – follow up	10	£2,500
Account Payable - follow up	10	£2,500
Accounts Receivable	20	£5,000
Council Tax - follow up	5	£1,250
NNDR	15	£3,750
Housing and Council Tax Benefits – follow up	5	£1,250
Payroll	25	£6,250
Pensions - Auto Enrolment	5	£1,250
Treasury Management – follow up	5	£1,250
Capital Accounting	10	£2,500
TOTAL	110	£27,500
Fraud/Governance Audits		
Fraud Reviews – counter fraud work both responsive and proactive tba Chief Financial Officer	40	£10,000
National Fraud Initiative	30	£7,500
TOTAL	70	£17,500
Operational Audits		
Economy, Communities & Corporate		
Delivery of Projects funded by the Skills Funding Agency	15	£3,750
Leisure centres – HALO – review of contract provision	5	£1,250
Democratic services	15	£3,750
Local land Charges	15	£3,750
Modern records	15	£3,750
Registrar and Coroners	20	£5,000
Income review - maximising income - income and charging guidance	20	£5,000
Commercial Properties/Rents	15	£3,750
Fastershire	10	£2,500
Planning applications	20	£5,000
Energy Supply Contract	15	£3,750
Waste Collection Contract	20	£5,000
Road Maintenance	25	£6,250
Licensing	15	£3,750
TOTAL	225	£56,250

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Adults Wellbeing Service		
Shaw care provider contract	20	£5,000
Peer Challenge Benefits Realisation	15	£3,750
Public Health Investment and Outcomes	20	£5,000
Deprivation of Liberty (DOLs)	20	£5,000
Better Care Fund	20	£5,000
Direct Payments	20	£5,000
Purchasing Strategy and Market Management - Care service	20	£5,000
TOTAL	135	£33,750
Children's Wellbeing Service		
Schools follow ups – Prevention of Fraud	20	£5,000
Education, Health and Care plans	20	£5,000
Safer Recruitment	25	£6,250
Troubled Families	15	£3,750
Pupil Premium - school theme	20	£5,000
Contract Management	25	£6,250
TOTAL	125	£31,250
IT Audits		
Public Service Network (PSN) code - assurance compliance	15	£3,750
Council and NHS ICT - level of shared support in respect of investment by each party.	10	£2,500
Access Controls - CIVICA and CRM	20	£5,000
Hardware Asset Management	15	£3,750
Corporate Services - Digital Channels Project	10	£2,500
Payment Card Industry (PCI) Data Security Standard compliance	15	£3,750
Mobile phone usage and strategy	10	£2,500
Incident and Problem Management	5	£1,250
TOTAL	100	£25,000
Management		
Contingency for Chief Financial Officer work	45	£11,250
Corporate/ General Advice	20	£5,000
Committee Reporting and attendance	25	£6,250
Planning /Client Liaison	40	£10,000
External Audit liaison	5	£1,250
TOTAL	135	£33,750
PLAN TOTAL	900	£225,000